

# 2024 VCE EXAMS NAVIGATOR

Student information and  
examination timetable

**This booklet contains  
information on:**

- Approved materials and equipment
- VCAA rules
- Examination dates and times
- Special provision



# IMPORTANT

This booklet should be read by all students presenting for 2024 VCE external assessments.

VCE external assessments include written, aural, electronic/digital, oral and performance examinations, and the Extended Investigation oral presentation.

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## GLOSSARY

### **Examination centre, venue, room**

A location where VCE external assessments are held.

### **Response material/s**

Any designated answer book, question and answer book or Multiple-Choice Answer Sheet in which students record their responses.

### **Supervisor**

A person appointed by the principal and approved by the VCAA to act as a supervisor for VCE external assessments.

### **VCE external assessment**

Any set task that is assessed externally by the VCAA, including any written, electronic/digital, oral, aural or performance tasks taken under examination conditions.

### **Victorian Curriculum and Assessment Authority (VCAA)**

A statutory body directly responsible to the Minister for Education, serving government, Catholic and independent schools in Victoria.

# VCE EXTERNAL ASSESSMENTS

Please note that all VCE external assessments (written, oral and performance) will be conducted in line with any additional health advice received by the VCAA at the time of the external assessments.

## VCAA student number

All response materials must be identified by your VCAA student number. This number, which is assigned by the VCAA, appears on your individual Student Examination/Assessment Timetables, which are supplied by your school.

## Student identification

When you present for a VCE external assessment your identity must be verified as you enter the examination room, either by a staff member from your school or by producing photographic identification (see also 'Advice for performance and Languages oral examinations and the Extended Investigation oral presentation' on page 15).

## Timetable clashes and three examinations on one day

You may have a timetable clash (two examinations scheduled at the same time) or three examinations scheduled on one day.

Your school should already be aware of any timetable clashes or if students are required to sit three examinations on one day.

All examinations must take place on the date published in the VCE examination timetable. If you have an examination at an alternative time, you will be supervised between examinations. The VCAA will contact schools to advise them of the scheduling arrangements for individual students.

## Conduct of written examinations

Supervisors have the right to check materials brought by you into the examination room and to remove any non-compliant material for the duration.

A suitably qualified member of the school teaching staff will check the appropriateness of your reference materials, calculators and dictionaries (where these items are permitted) as you enter the examination room.

During reading time, you may study the instructions, the question book and a dictionary or bound reference (where these items are permitted).

You must not begin to write or mark your paper or response materials in any way, or use a calculator (where one is permitted), until the announcement that writing time has commenced.

Your responses to questions must be entered on the response materials, as instructed. Notes and other markings made elsewhere on the response materials will not be assessed. For multiple-choice questions you must use the Multiple-Choice Answer Sheet provided for your responses and follow the instructions printed on the sheet.

You must immediately notify the supervisor if the incorrect paper has been provided or if your paper has missing pages.

You cannot leave before 30 minutes has elapsed from the start of writing time. An announcement will be made before the last 5 minutes of scheduled writing time. After this announcement you cannot leave the examination room until instructed to do so by a supervisor.

You must cease writing when instructed to do so by a supervisor.

You must remain silent and must not leave your place until all response materials have been collected. When all response materials have been collected, the supervisor will direct you to leave the room. Any disruptive student behaviour will be reported to the VCAA, which will investigate the matter and take appropriate action (see also 'VCAA rules for the conduct of VCE written external assessments' on [page 9](#)).

## Bottled water

You may bring one bottle of still water into an examination room subject to the following conditions:

- The water is in a transparent plastic bottle (all labels removed).
- The water bottle has a secure lid.
- The capacity of the bottle is no more than 1500 mL.
- The water bottle must not be placed on the table at any time.
- The water bottle must not be refilled during the written examinations.
- The water bottle must not be shared between students.

## Mobile phones and other electronic devices

Mobile phones and other unauthorised electronic communication devices, organisers, portable media players, electronic dictionaries and computerised pens, stopwatches and watches that are capable of storing, receiving or transmitting information or electronic signals, such as smart watches and fitness trackers, are not permitted in an examination room for written examinations under normal conditions.

Confiscated mobile phones and other devices may be held for up to three months.

## Watches

You will not be permitted to wear watches of any type during written examinations. All watches must be removed and placed at the top of your table, where they can be seen clearly and easily by supervisors.

Stopwatches or watches with special functions, such as an alarm or a stopwatch, are not permitted in the examination room.

If there is any doubt about the functions of your watch, supervisors are authorised to direct you to remove the watch from the table for the duration.

The commencement of reading and writing times will be based on the clock time displayed in the examination room.

## Dictionaries

A suitably qualified member of the school teaching staff will check the appropriateness of dictionaries as you enter the examination room.

- Dictionaries are allowed only in the English, English as an Additional Language (EAL), Literature and Languages written examinations.
- Dictionaries may be consulted during reading and writing time.
- In the English, EAL and Literature written examinations, you may use a printed English and/or bilingual dictionary.
- In the written component of Languages examinations, you may use any printed monolingual and/or bilingual dictionary in one or two separate volumes.
- Dictionaries must not contain any highlighting, annotation or tabs that are not part of the original publication.
- A thesaurus, or a dictionary that contains a thesaurus in the same volume, is not permitted.
- Dictionaries must not be shared between students during an examination.
- Electronic dictionaries are not permitted.

## Calculators

In examinations where calculators are permitted, a suitably qualified member of the school teaching staff will check the appropriateness of calculators as you enter the examination room.

Do not use calculators during reading time.

CAS calculators that have graphic, symbolic or programmable capabilities may be used in specified Mathematics examinations, provided the model has been approved.

You may use a scientific calculator in specified examinations. A scientific calculator does not have graphic, symbolic or programming capabilities. It does not have extended memory capable of storing text and/or symbols.

### Conditions of use

Calculators may be used under the following conditions:

- The calculator must be silent and of the handheld type containing its own power source. You are not permitted to take portable chargers into the examination room.
- You will be entirely responsible for ensuring adequate power supply to your calculator. You must supply your own spare batteries. Any technical fault or battery failure that limits the usefulness of a calculator during an examination will not be taken into consideration by the assessors.
- You are responsible for ensuring that the calculator is in excellent working order.
- You may not borrow a calculator from another student after entering the examination room.

## Other technology

Computers, mini-computers, portable media players, pocket-organisers, laptops, palmtop computers, calculator models that can communicate with other calculators and notebooks are excluded from use in any written examination, except under specified circumstances for which prior approval has been given by the VCAA.

### Scientific calculators

Scientific calculators may be used for examinations in the following studies:

- Accounting
- Algorithmics (HESS)
- Applied Computing: Software Development
- Chemistry
- Economics
- Environmental Science
- Foundation Mathematics
- Physics
- Systems Engineering
- VET Engineering Studies
- VET Equine Studies
- VET Furnishing
- VET Hospitality
- VET Hospitality: Cookery
- VET Information and Communications Technology
- VET Integrated Technologies
- VET Laboratory Skills.

Calculators that have graphic, symbolic or programmable capabilities are not permitted in these examinations.

A scientific calculator may also be used in specified Mathematics examinations.

### CAS calculators

The following CAS calculators are approved for use in General Mathematics Examination 1 and Examination 2, Mathematical Methods Examination 2 and Specialist Mathematics Examination 2. The full functions of approved CAS calculators may be used (that is, memories do not have to be cleared before entering the examination).

Brand	Model
<b>Casio</b>	Algebra or ClassPad series
<b>Hewlett-Packard</b>	HP 40/48/49/50 or HP Prime series
<b>Texas Instruments</b>	TI 89/92/Voyager or TI Nspire CAS series



## Summary of examinations with approved calculators

Examination	Calculator
Accounting Algorithmics (HESS) Applied Computing: Software Development Chemistry Economics Environmental Science Foundation Mathematics Physics Systems Engineering VET Engineering Studies VET Equine Studies VET Furnishing VET Hospitality VET Hospitality: Kitchen Operations VET Information and Communications Technology VET Integrated Technologies VET Laboratory Skills	Scientific calculator only
General Mathematics Examinations 1 and 2 Mathematical Methods Examination 2 Specialist Mathematics Examination 2	Approved CAS calculator or CAS software for approved schools only  A scientific calculator is also permitted

## Use of bound references in Mathematics examinations

You are permitted to take a bound reference into designated Mathematics examinations. This resource is intended to provide you with access to mathematics-related reference material that may be of assistance during the examination. A suitably qualified member of the school teaching staff will check the appropriateness of the bound reference as you enter the examination room for Mathematics examinations where these items are permitted.

If your school receives written approval from the VCAA to use approved CAS software, you are permitted to have your bound references as stored files on a CD-ROM, DVD or USB.

The following table lists the examinations into which you can take the bound reference.

Study	Examination 1	Examination 2
Foundation Mathematics	Bound reference as described	N/A
General Mathematics	Bound reference as described	Bound reference as described
Mathematical Methods	None	Bound reference as described
Specialist Mathematics	None	Bound reference as described

## Specifications for bound references

- Bound references must be in book format of A4 size or smaller when closed.
- The number of pages is not specified.
- Pages must be permanently bound and securely attached to the spine.
- There must be a single horizontal or vertical spine.
- The bound reference may be:
  - a textbook
  - a securely bound lecture pad
  - a permanently bound student-constructed set of notes without fold-outs
  - an exercise book.
- The form of binding is not specified but it must be secure, and pages must not be readily detachable or designed to be removed. Binding can include cloth, glue, staple, spiral or comb binding.

You are allowed to:

- consult your bound reference during reading and writing time
- annotate the material
- design your own written index
- fold pages
- cut page corners
- colour code pages
- insert dividers into your own sets of notes
- firmly attach additional material to pages in the bound reference (for example, by glue, adhesive tape or staples).

Your bound reference must not include:

- pages or parts of pages that can be detached from the bound reference during the examination
- fold-outs, maps or brochure-style components
- removable tabs, sticky notes or other pages or material designed to be detached
- forms of collation or binding that are designed to be non-permanent and the content modified by insertion, including
  - ring-binder folders
  - plastic A4 sleeves (permanent or removable) from which pages may be removed
  - manila and similar folders with clip, clamp, slide and metal-prong binding of loose-leaf material.

If any page or part of a page is detached from the rest of the bound reference, the page will be removed by the supervisor for the duration of the examination and the incident will be reported as a potential breach of rules.

Do not share your bound reference with another student during the examination.

Questions can be emailed to the VCAA: [vcaa.assessment.operations@education.vic.gov.au](mailto:vcaa.assessment.operations@education.vic.gov.au).

# APPROVED MATERIALS AND EQUIPMENT FOR VCE WRITTEN EXAMINATIONS

Supervisors have the right to check material brought by you into the examination room and remove any non-compliant material for the duration.

A suitably qualified member of the school teaching staff will check the appropriateness of reference materials, calculators and dictionaries, where these items are permitted, as you enter the examination room.

## Basic stationery

You are permitted to bring basic stationery items into the examination room. This includes pens, pencils, highlighters, erasers, sharpeners and rulers.

Pencil cases can only be brought into the examination room if they are transparent, that is, the contents are visible to the supervisor.

Basic stationery items do not include aids for curve sketching, Mathomat, MathAids or geometrical drawing instruments, such as compasses, set squares and protractors.

Correction fluid/tape and loose sheets of paper are not allowed.

It is recommended that you do not use erasable pens.

## Additional specific materials

For some VCE written examinations, you are permitted to bring additional specific materials into the examination room, as outlined in the following table.

## Additional specific materials for VCE written examinations

Written examination	Approved materials and equipment
Examinations with a multiple-choice component	<ul style="list-style-type: none"> <li>pencil (HB or 2B) and eraser</li> </ul>
Accounting	<ul style="list-style-type: none"> <li>one scientific calculator</li> <li>pencil (HB or 2B) may be used where calculations are required</li> </ul>
Algorithmics (HESS)	<ul style="list-style-type: none"> <li>one scientific calculator</li> </ul>
Applied Computing: Software Development	<ul style="list-style-type: none"> <li>one scientific calculator</li> </ul>
Chemistry	<ul style="list-style-type: none"> <li>one scientific calculator</li> </ul>
Economics	<ul style="list-style-type: none"> <li>one scientific calculator</li> </ul>
English	<ul style="list-style-type: none"> <li>an English and/or bilingual printed dictionary</li> </ul>
English as an Additional Language (EAL)	<ul style="list-style-type: none"> <li>an English and/or bilingual printed dictionary</li> </ul>
Environmental Science	<ul style="list-style-type: none"> <li>one scientific calculator</li> </ul>
Foundation Mathematics	<ul style="list-style-type: none"> <li>one scientific calculator</li> <li>one bound reference that may be annotated</li> </ul>
General Mathematics Examination 1	<ul style="list-style-type: none"> <li>one approved CAS calculator or CAS software</li> </ul> <p>AND</p> <ul style="list-style-type: none"> <li>one scientific calculator</li> <li>one bound reference that may be annotated (see page 6)</li> </ul>

Written examination	Approved materials and equipment
General Mathematics Examination 2	<ul style="list-style-type: none"> <li>one approved CAS calculator or CAS software</li> </ul> <p>AND</p> <ul style="list-style-type: none"> <li>one scientific calculator</li> <li>one bound reference that may be annotated (see page 6)</li> </ul>
Geography	<ul style="list-style-type: none"> <li>coloured pencils, water-based pens and markers</li> </ul>
Languages written examinations	<ul style="list-style-type: none"> <li>any printed monolingual and/or bilingual dictionary in one or two separate volumes</li> </ul>
Literature	<ul style="list-style-type: none"> <li>an English and/or bilingual printed dictionary</li> </ul>
Mathematical Methods Examination 2	<ul style="list-style-type: none"> <li>one approved CAS calculator or CAS software</li> </ul> <p>AND</p> <ul style="list-style-type: none"> <li>one scientific calculator</li> <li>one bound reference that may be annotated (see page 6)</li> <li>protractors, set squares and aids for curve-sketching</li> </ul>
Music Repertoire Performance	<ul style="list-style-type: none"> <li>pencil (HB or 2B) may be used for musical notation</li> </ul>
Music Contemporary Performance	<ul style="list-style-type: none"> <li>pencil (HB or 2B) may be used for musical notation</li> </ul>

Written examination	Approved materials and equipment
Physics	<ul style="list-style-type: none"> <li>• one scientific calculator</li> <li>• one folded A3 sheet or two A4 sheets bound together by tape, single- or double-sided. Notes may be typed or handwritten and from any source (including commercially available notes)</li> </ul>
Product Design and Technology	<ul style="list-style-type: none"> <li>• coloured pencils, water-based pens and markers</li> </ul>
Specialist Mathematics Examination 2	<ul style="list-style-type: none"> <li>• one approved CAS calculator or CAS software</li> </ul> <p>AND</p> <ul style="list-style-type: none"> <li>• one scientific calculator</li> <li>• one bound reference that may be annotated (see page 6)</li> <li>• protractors, set squares and aids for curve sketching</li> </ul>
Systems Engineering	<ul style="list-style-type: none"> <li>• one scientific calculator</li> </ul>
Theatre Studies	<ul style="list-style-type: none"> <li>• coloured pencils, water-based pens and markers</li> <li>• protractors, compasses, set squares and aids for curve sketching</li> </ul>

Written examination	Approved materials and equipment
VET Engineering Studies	<ul style="list-style-type: none"> <li>• one scientific calculator</li> <li>• protractors, set squares and aids for curve sketching</li> </ul>
VET Equine Studies	<ul style="list-style-type: none"> <li>• one scientific calculator</li> </ul>
VET Furnishing	<ul style="list-style-type: none"> <li>• one scientific calculator</li> </ul>
VET Hospitality	<ul style="list-style-type: none"> <li>• one scientific calculator</li> </ul>
VET Hospitality: Cookery	<ul style="list-style-type: none"> <li>• one scientific calculator</li> </ul>
VET Information and Communications Technology	<ul style="list-style-type: none"> <li>• one scientific calculator</li> </ul>
VET Integrated Technologies	<ul style="list-style-type: none"> <li>• one scientific calculator</li> </ul>
VET Laboratory Skills	<ul style="list-style-type: none"> <li>• one scientific calculator</li> </ul>
Visual Communication Design	<ul style="list-style-type: none"> <li>• coloured pencils</li> <li>• fineliners (not exceeding 0.6 mm line width)</li> <li>• set squares, protractors, compasses and circle and ellipse templates</li> </ul>



# VCAA RULES FOR THE CONDUCT OF VCE WRITTEN EXTERNAL ASSESSMENTS

You must observe the following rules for the conduct of VCE external assessments conducted by or on behalf of the VCAA, as well as the day-to-day rules of your school and of the examination centre.

The VCAA rules shall apply with appropriate and reasonable modifications to students with disability or other impairments. Supervisors are issued with directions for the administration of VCE external assessments and must report all alleged breaches of these rules to the VCAA.

Supervisors have the right to check any authorised materials that are taken into a VCE external assessment.

Reported breaches of VCAA rules may be referred to the VCAA Review Committee, which will consider the alleged breach and determine any appropriate penalty. Possible penalties range from a reprimand to cancellation of all your grades for examinations and other assessments conducted by the VCAA during the year in which the contravention occurred or the assessment was obtained, including cancellation of the course.

**Students must not cheat or assist other students to cheat, including taking any action that gives or attempts to give them or another student an unfair advantage in a VCE external assessment.**

- 1 Students must not allow, induce or assist any other person to present for a VCE external assessment in their place.
- 2 Students must not present for a VCE external assessment in another student's place.
- 3 Students must not present for a VCE external assessment under the influence of alcohol or drugs.
- 4 Students must obey and observe all instructions or directions given by their supervisor.
- 5 Students must provide reasonable assistance to any investigation by VCAA in relation to a suspected breach of the VCAA rules.
- 6 Students attending a VCE external assessment may bring only materials and equipment approved for that VCE external assessment into the examination room.
- 7 Students must not possess mobile phones and electronic devices that are capable of storing, receiving or transmitting information or electronic signals, such as recorded music and video players, organisers, dictionaries and computerised watches, during a VCE external assessment.
- 8 Students detected with any device defined in Rule 8 must, upon the direction of a supervisor, surrender that device for inspection. Any confiscated device may be retained pending any investigation into an alleged breach of VCAA rules. Students must provide reasonable assistance to VCAA or its agents to enable the interrogation of the device.
- 9 Students must not bring into or possess in the examination room any drinks or food, except under special circumstances as approved and directed by the VCAA. Bottled water is permitted in the examination room under approved conditions.
- 10 Students must not communicate with any other student while the VCE external assessment is being conducted.
- 11 Students must not cause any nuisance, annoyance or interference to any other student during a VCE external assessment.
- 12 Students must not remove or tear out any part of a bound reference, question/task book, question and answer book or answer book, except where permitted, for example, formula sheets.
- 13 Students must not remove any response material, used or unused, from the examination room.
- 14 Students must not begin to write or mark their paper or response material in any way, or use a calculator, until advised by a supervisor that writing may commence.
- 15 Students must raise their hand if they wish to communicate with a supervisor.
- 16 Students must not leave their place until permitted by a supervisor.
- 17 Students will not be permitted to leave the VCE external assessment before 30 minutes have elapsed from the start of writing time.
- 18 Students will not be permitted to leave in the last five minutes of the VCE external assessment.
- 19 Students must cease writing when instructed to do so by a supervisor.
- 20 Students must remain silent and seated in their place at the end of the VCE external assessment until response materials have been collected and checked, and an announcement is made permitting students to leave the examination room.

## If you arrive late for a VCE external assessment

If you arrive late:

- a. up to 30 minutes after the scheduled start of writing time, you will be admitted to the examination room. You will be given the full writing time but no allowance for reading time.
- b. after 30 minutes from the scheduled start of writing time, but before the scheduled finish of writing time, you may be admitted only if all the following conditions are met:
  - i. The principal of the host school, or the principal's delegate, recommends your admittance.
  - ii. You are admitted into the examination room on the understanding that your response materials may not be accepted by the VCAA. You will be advised of this condition and must sign acceptance of this requirement on the statutory declaration.
  - iii. You complete a statutory declaration immediately following the conclusion of the examination, declaring:
    - the reason for being late
    - the time of your admittance to the examination room
    - that you have not seen or read the examination question book before your admittance
    - that you have not received any information about the contents of the examination question book
    - that you understand that your response materials may not be accepted by the VCAA.
  - iv. That appropriate arrangements can be made to enable you to complete the examination without disruption to other students.

You will be given the full writing time but no allowance for reading time.

If you arrive late for a performance or Languages oral examination or Extended Investigation oral presentation, and you have a valid reason for the lateness endorsed by your home school, you may have your assessment rescheduled to an alternative time.

## Irregularities

Irregularities are events outside of your control that significantly interrupt and adversely affect your performance immediately before or during a VCE external assessment.

Examples of irregularities include:

- power failures, emergency evacuations and other disruptive events
- printing and collating errors in examination question books
- excessive noise or interference
- incorrect interpretation of external assessment conditions or the VCAA rules by supervisors
- procedural issues with the conduct of oral and performance examinations or the Extended Investigation oral presentation.

Where reasonably possible and practical, minor disruptions will be rectified and remedied at the time by the supervisor, for example by replacing faulty books.

If you believe that an event constitutes an irregularity that has materially affected your performance in the external assessment, you must advise your principal or principal's delegate in writing within three days of the end of the external assessment.

If you are ill or affected by personal circumstances immediately before or during a VCE external assessment, and you believe your performance in the assessment is unlikely to be a fair or accurate indication of your learning in a study, you should apply for a Derived Examination Score (see [page 21](#)), rather than pursue an irregularity application through your school.

# 2024 VCE EXAMINATION TIMETABLE

## Pull-out poster

This timetable is also available on the  
VCAA website:

[www.vcaa.vic.edu.au/administration/  
Key-dates/Pages/VCE-exam-timetable.aspx](http://www.vcaa.vic.edu.au/administration/Key-dates/Pages/VCE-exam-timetable.aspx)

# 2024 VCE Examination Timetable

You must check the **starting time** of each examination and **arrive at least 30 minutes earlier**, and be familiar with rules about late admission to examinations.

The start time for the afternoon session on Friday 1 November, Monday 4 November, Tuesday 12 November, Thursday 14 November – when only two sessions are scheduled – is **2:00 pm**.

The start time for the afternoon session on all other days when three sessions are scheduled is **3:00 pm**.

The **reading period** is included in the times shown in the timetable. Each examination commences with a 15-minute reading period, unless otherwise specified.

All **written responses** must be in English, unless otherwise instructed in the question book for that particular examination.

If you are presenting for **Performance**

**examinations, Languages examinations oral component** or the **Extended Investigation oral presentation** they will be issued with individual examination advice slips. Photo identification and examination advice slips must be presented for entry to their assessment. In some cases, students in regional and rural areas may be required to attend venues in Melbourne.

The following written examinations have an **audio component**:

- Music Composition
- Music Contemporary Performance
- Music Inquiry
- Music Repertoire Performance
- VET Music: Sound Production
- all Languages, including Chinese Language, Culture and Society, except Auslan, Aboriginal Languages of Victoria, Classical Greek, Classical Hebrew and Latin.

<b>Wednesday 31 July</b>	<b>10:00 am – 11:30 am</b> Extended Investigation: Critical Thinking Test (computer-based)
<b>Monday 7 October to Monday 28 October</b>	<b>Languages examinations oral component</b> (except Classical Greek, Classical Hebrew, Aboriginal Languages of Victoria) <b>Auslan Interactive Sign examination</b> <b>Performance examinations:</b> <ul style="list-style-type: none"> <li>• Dance</li> <li>• VET Dance</li> <li>• Drama: Solo</li> <li>• Theatre Studies: Monologue examination</li> </ul> Students will be notified of dates, times and locations via advice slips from <b>Monday 29 July</b> .
<b>Monday 7 October to Sunday 3 November</b>	<b>Performance examinations:</b> <ul style="list-style-type: none"> <li>• Music Repertoire Performance</li> <li>• Music Contemporary Performance</li> <li>• VET Music Performance</li> </ul> Students will be notified of dates, times and locations via advice slips from <b>Monday 29 July</b> .
<b>Monday 14 October to Friday 18 October</b>	Extended Investigation Externally-assessed Task oral presentation Students will be notified of dates, times and locations via advice slips from <b>Monday 29 July</b> .
<b>Tuesday 15 October</b>	<b>2:00 pm – 4:40 pm</b> Armenian, Bengali, Bosnian, Chin Hakha, Croatian, Dutch, Filipino, Hebrew, Hindi, Hungarian, Karen, Khmer, Macedonian, Persian, Polish, Portuguese, Punjabi, Romanian, Russian, Serbian, Sinhala, Swedish, Tamil, Turkish, Yiddish Each examination commences with a <b>10-minute reading period</b> .

<b>Thursday 7 November</b>	<b>9:00 am – 10:45 am</b> Art Creative Practice VET Hospitality	<b>11:45 am – 2:00 pm</b> Mathematical Methods Examination 2	<b>3:00 pm – 5:15 pm</b> Arabic Chinese Language, Culture and Society Korean First Language Physical Education Vietnamese Second Language
<b>Friday 8 November</b>	<b>9:00 am – 10:45 am</b> Product Design and Technologies Theatre Studies VET Equine Studies VET Furnishing VET Information and Communication Technology	<b>11:45 am – 1:00 pm</b> Music Inquiry	<b>3:00 pm – 5:15 pm</b> Algorithms Health and Human Development VET Creative and Digital Media
<b>Monday 11 November</b>	<b>9:00 am – 10:15 am</b> Music Composition Specialist Mathematics Examination 1	<b>11:45 am – 2:00 pm</b> Aboriginal Languages of Victoria History: Ancient History Outdoor and Environmental Studies Texts and Traditions	<b>3:00 pm – 5:15 pm</b> Legal Studies
<b>Tuesday 12 November</b>	<b>9:00 am – 11:45 am</b> Chemistry	<b>2:00 pm – 4:15 pm</b> Applied Computing Data Analytics History: Revolutions Industry and Enterprise Vietnamese First Language	

<b>Tuesday 15 October</b>	<b>8:00 am – 6:00 pm</b> Auslan Sign Comprehension and Sign Production examination Students are scheduled in one two-hour session. Each session is preceded by 10 minutes reading/viewing time.						
<b>Tuesday 22 October</b>	<table border="1"> <tr> <td><b>9:25 am – 12:30 pm</b> Classical Greek This examination commences with a 5-minute reading period.</td> <td><b>1:55 pm – 5:00 pm</b> Classical Hebrew This examination commences with a 5-minute reading period.</td> </tr> </table>	<b>9:25 am – 12:30 pm</b> Classical Greek This examination commences with a 5-minute reading period.	<b>1:55 pm – 5:00 pm</b> Classical Hebrew This examination commences with a 5-minute reading period.				
<b>9:25 am – 12:30 pm</b> Classical Greek This examination commences with a 5-minute reading period.	<b>1:55 pm – 5:00 pm</b> Classical Hebrew This examination commences with a 5-minute reading period.						
<b>Tuesday 29 October</b>	<b>9:00 am – 12:15 pm</b> English English as an Additional Language (EAL)						
<b>Wednesday 30 October</b>	<table border="1"> <tr> <td><b>9:00 am – 10:45 am</b> VET Community Services</td> <td><b>11:45 am – 2:00 pm</b> Chinese First Language English Language Indonesian First Language Japanese First Language</td> <td><b>3:00 pm – 4:45 pm</b> Visual Communication Design</td> </tr> </table>	<b>9:00 am – 10:45 am</b> VET Community Services	<b>11:45 am – 2:00 pm</b> Chinese First Language English Language Indonesian First Language Japanese First Language	<b>3:00 pm – 4:45 pm</b> Visual Communication Design			
<b>9:00 am – 10:45 am</b> VET Community Services	<b>11:45 am – 2:00 pm</b> Chinese First Language English Language Indonesian First Language Japanese First Language	<b>3:00 pm – 4:45 pm</b> Visual Communication Design					
<b>Thursday 31 October</b>	<b>9:00 am – 10:45 am</b> VET Business						
<b>Friday 1 November</b>	<table border="1"> <tr> <td><b>9:00 am – 11:45 am</b> Biology</td> <td><b>2:00 pm – 3:45 pm</b> General Mathematics Examination 1</td> </tr> </table>	<b>9:00 am – 11:45 am</b> Biology	<b>2:00 pm – 3:45 pm</b> General Mathematics Examination 1				
<b>9:00 am – 11:45 am</b> Biology	<b>2:00 pm – 3:45 pm</b> General Mathematics Examination 1						
<b>Monday 4 November</b>	<b>9:00 am – 11:45 am</b> Psychology						
<b>Tuesday 5 November</b>	<b>2:00 pm – 3:45 pm</b> General Mathematics Examination 2						
<b>Wednesday 6 November</b>	<table border="1"> <tr> <td colspan="3" style="text-align: center;"><b>Melbourne Cup public holiday</b></td> </tr> <tr> <td><b>9:00 am – 10:15 am</b> Mathematical Methods Examination 1</td> <td><b>11:45 am – 2:00 pm</b> Australian Politics Classical Studies</td> <td><b>3:00 pm – 5:15 pm</b> Business Management</td> </tr> </table>	<b>Melbourne Cup public holiday</b>			<b>9:00 am – 10:15 am</b> Mathematical Methods Examination 1	<b>11:45 am – 2:00 pm</b> Australian Politics Classical Studies	<b>3:00 pm – 5:15 pm</b> Business Management
<b>Melbourne Cup public holiday</b>							
<b>9:00 am – 10:15 am</b> Mathematical Methods Examination 1	<b>11:45 am – 2:00 pm</b> Australian Politics Classical Studies	<b>3:00 pm – 5:15 pm</b> Business Management					

<b>Wednesday 13 November</b>	<b>9:00 am – 10:45 am</b> Agricultural and Horticultural Studies Dance VET Hospitality (Cookery) VET Laboratory Skills VET Music (Sound Production)	<b>11:45 am – 2:00 pm</b> Media Specialist Mathematics Examination 2	<b>3:00 pm – 5:15 pm</b> Accounting Sociology
<b>Thursday 14 November</b>	<b>9:00 am – 11:45 am</b> Physics	<b>2:00 pm – 4:15 pm</b> Geography Greek Philosophy	
<b>Friday 15 November</b>	<b>9:00 am – 10:45 am</b> Art Making and Exhibiting	<b>11:45 am – 1:30 pm</b> Drama VET Integrated Technologies VET Sport and Recreation	<b>3:00 pm – 5:15 pm</b> Applied Computing Software Development Environmental Science Global Politics
<b>Monday 18 November</b>	<b>9:00 am – 10:45 am</b> Food Studies Systems Engineering VET Health	<b>11:45 am – 2:00 pm</b> History: Australian History Latin	<b>3:00 pm – 4:15 pm</b> Music Repertoire Performance
<b>Tuesday 19 November</b>	<b>9:00 am – 10:15 am</b> Music Contemporary Performance	<b>11:45 am – 2:00 pm</b> Foundation Mathematics Korean Second Language Spanish	<b>3:00 pm – 5:15 pm</b> German Religion and Society
<b>Wednesday 20 November</b>	<b>9:00 am – 10:45 am</b> VET Engineering Studies	<b>11:45 am – 2:00 pm</b> French Indonesian Second Language	<b>3:00 pm – 5:15 pm</b> Chinese Second Language Chinese Second Language Advanced Italian Japanese Second Language





# ADVICE FOR PERFORMANCE AND LANGUAGES ORAL EXAMINATIONS AND THE EXTENDED INVESTIGATION ORAL PRESENTATION

## Date and time of assessment

Dates and assessment venue information for performance and Languages oral examinations and the Extended Investigation oral presentation will be available to schools on the Victorian Assessment Software System (VASS) from Monday 29 July 2024.

## VCAA forms

Contact your VCE coordinator to obtain information booklets and all documents. These documents are also available on the VCAA website.

## Student identification

If you are undertaking a performance examination, an oral examination or an oral presentation, you will be required to provide personal identification before entering the assessment venue. The personal identification must consist of a clear photograph of you and your full name, for example a school identification card or a driver's licence.

School uniform must not be worn.

## Examination advice slip

You must present two copies of the examination advice slip to a venue coordinator when you arrive at the assessment venue. The venue coordinator will retain one copy and you must present the other copy to the assessor immediately before your assessment commences.

## LANGUAGES ORAL COMPONENT

### Conditions

- The oral examination will be conducted by two assessors.
- The oral examination will be conducted in the language being assessed. You will provide your student number in English.
- Dictionaries and electronic communication devices are not permitted.
- An audio recording will be made.

### Oral examination for CCAFL Languages

Armenian, Bengali, Bosnian, Chin Hakha, Croatian, Dutch, Filipino, Hebrew, Hindi, Hungarian, Karen, Khmer, Macedonian, Persian, Polish, Portuguese, Punjabi, Romanian, Russian, Serbian, Sinhala, Swedish, Tamil, Turkish, Yiddish

### Description of task

#### Section 1: Conversation (approximately 7 minutes)

A conversation between you and two assessors will cover topics about your personal world.

#### Section 2: Discussion (approximately 8 minutes)

A discussion will focus on the subtopic chosen for your detailed study.

You may support your discussion with objects, such as photographs, diagrams and maps.

Notes and cue cards are not permitted.

For more information, refer to the relevant language on the VCAA website: [www.vcaa.vic.edu.au/curriculum/vce/vce-study-designs/Pages/languages.aspx](http://www.vcaa.vic.edu.au/curriculum/vce/vce-study-designs/Pages/languages.aspx).

### Oral examination for Victorian Second Languages

Arabic, Chinese Second Language, Chinese Second Language Advanced, French, German, Greek, Indonesian Second Language, Italian, Japanese Second Language, Korean Second Language, Spanish, Vietnamese Second Language

### Description of task

#### Section 1: Conversation (approximately 7 minutes)

The conversation between you and two assessors will be about your personal world and your interactions with the language and culture as a learner.

#### Section 2: Discussion (approximately 8 minutes)

The discussion will focus on your chosen subtopic and the supporting visual material that you have brought with you. The supporting visual material must consist of one image on a piece of paper no larger than A3 size.

Notes and cue cards are not permitted.

For more information, refer to the relevant language on the VCAA website: [www.vcaa.vic.edu.au/assessment/vce-assessment/past-examinations/Pages/Languages-index.aspx](http://www.vcaa.vic.edu.au/assessment/vce-assessment/past-examinations/Pages/Languages-index.aspx).

## Oral examination for Victorian First Languages

The examination will be conducted by two assessors.

Chinese First Language, Indonesian First Language, Japanese First Language, Korean First Language, Vietnamese First Language

### Description of task

#### Section 1 – Presentation (approximately 3 minutes)

Your presentation must be based on an issue related to the subtopic that you have selected for your extended study of language and culture, drawn from one of the prescribed topics found under the theme ‘Tradition and change in Chinese-speaking communities’. Your presentation should include a clear stance on the issue selected, relate clearly to the subtopic chosen for extended study and be supported by evidence. You will be expected to refer to the texts that you have studied for this presentation.

You should also alert assessors to any objects and/or cue cards that you have brought to support your presentation.

These objects may include photographs, diagrams, maps and brief speaker’s notes. The notes should be in point form and on a small card (no more than 20 cm × 12.5 cm).

This introductory information will not be assessed.

#### Section 2 – Discussion (approximately 7 minutes)

You will discuss aspects of the issue selected with the assessors and you should be prepared to clarify the points that you have presented.

You should also expect the discussion to go beyond the issue selected. The discussion may include reflection on experiences, speculation on further developments or a discussion of unfamiliar issues.

The assessors may also expect you to answer general questions on the subtopic that you have selected for your extended study of language and culture.

For more information, refer to the relevant language on the VCAA website: [www.vcaa.vic.edu.au/curriculum/vce/vce-study-designs/Pages/languages.aspx](http://www.vcaa.vic.edu.au/curriculum/vce/vce-study-designs/Pages/languages.aspx).

## Oral examination for Chinese Language, Culture and Society

### Description of task

#### Section 1: Conversation (approximately 7 minutes)

A conversation between you and two assessors in Chinese will cover topics about your personal world.

#### Section 2: Presentation and discussion (approximately 8 minutes)

You will provide a 2-minute description in Chinese of an item that you have brought into the examination, such as a picture, cartoon or artefact, that relates to the prescribed topics in the Chinese Language strand. You will then respond in Chinese to a series of simple questions from the assessors about the item.

For more information, refer to the VCAA website: [www.vcaa.vic.edu.au/assessment/vce-assessment/past-examinations/Pages/Chinese-Language-Culture-and-Society.aspx](http://www.vcaa.vic.edu.au/assessment/vce-assessment/past-examinations/Pages/Chinese-Language-Culture-and-Society.aspx).

## Auslan interactive sign examination

### Conditions

- The examination will be conducted by three assessors: one assessor will conduct the examination, while the other two assess.
- You will sign your student number.
- Dictionaries and electronic communication devices are not permitted.
- An audiovisual recording will be made.

### Description of task

#### Section 1: Conversation and discussion (approximately 7 minutes)

A conversation between you and one assessor will cover topics relating to your personal world. It will be followed by an informal discussion on one or more of these covered topics.

#### Section 2: Presentation and response (approximately 8 minutes)

Following the conversation and discussion, you will indicate to the assessors your chosen topic of interest for presentation and response.

You may support your presentation (3 minutes) and response (5 minutes) with objects, such as photographs, diagrams and maps.

Notes and cue cards are not permitted.

Following the presentation, you will respond to questions asked by the assessors.

For more information, refer to the VCAA website: [www.vcaa.vic.edu.au/curriculum/vce/vce-study-designs/auslan/Pages/Index.aspx](http://www.vcaa.vic.edu.au/curriculum/vce/vce-study-designs/auslan/Pages/Index.aspx).

## DANCE\*

### Description of task

You are required to present two solo dance works-Skills-Based Solo followed by Cohesive Composition Solo.

### Time

The duration of each dance is between 2.5 and 5 minutes. The two dances will be performed approximately 45 minutes apart.

You must provide the following document at your examination:

- Statement of Intention (two copies).

### Conditions

- The performance spaces are covered with a tarket that provides a non-slip sprung surface of approximately 9 × 14 m.
- A sound system will be supplied at the examination venues.
- A small stereo playback unit with 3.5-mm mini-jack input lead will be supplied at examination venues by the VCAA for students using devices such as MP3 players (for connection to headphone output). CDs will not be permitted. It is not possible for you to perform to live accompaniment.
- An assessor will be assigned to operate the sound system in the examination.
- An audiovisual recording will be made.
- A period of 30 minutes will be allowed prior to the examination start time for warm-up and preparation. A further 45 minutes preparation time will be provided between each dance. One person per student will be permitted to enter the venue to assist with this.

For more information, refer to the VCAA website: [www.vcaa.vic.edu.au/assessment/vce-assessment/past-examinations/Pages/Dance.aspx](http://www.vcaa.vic.edu.au/assessment/vce-assessment/past-examinations/Pages/Dance.aspx).

\* Works presented for assessment in one VCE or VCE VET study cannot be presented for assessment in another VCE or VCE VET study.

## VET DANCE\*

### Description of task

You are required to perform two solo dances learnt from the dance repertoire of a choreographer/teacher. Each solo dance should be presented as a single live uninterrupted performance in a distinct style.

### Time

The duration of each dance is between 2 and 4 minutes.

The two dances will be performed approximately 45 minutes apart.

You must provide the following documents at your examination:

- Performance Program Sheet and Industry Statement (two copies)

### Conditions

- The performance spaces are covered with a tarket that provides a non-slip sprung surface of approximately 9 x 14 m.
- A sound system will be supplied at the examination venues.
- A small stereo playback unit with 3.5-mm mini-jack input lead will be supplied at examination venues by the VCAA for students using devices such as MP3 players (for connection to headphone output). CDs will not be permitted. It is not possible for you to perform to live accompaniment.
- An assessor will be assigned to operate the sound system in the examination.
- An audiovisual recording will be made.
- A period of 30 minutes will be allowed prior to the examination start time for warm-up and preparation. A further 45 minutes preparation time will be provided between each dance. One person per student will be permitted to enter the venue to assist with this.

For more information, refer to the VCAA website: [www.vcaa.vic.edu.au/assessment/vet-assessment/past-examinations/Pages/VCEVETDance.aspx](http://www.vcaa.vic.edu.au/assessment/vet-assessment/past-examinations/Pages/VCEVETDance.aspx).

## DRAMA

### Description of task

You are required to prepare a solo performance using one of the prescribed structures from the 2024 VCE Drama solo performance examination document.

### Time

You must present a single uninterrupted performance of a maximum duration of 7 minutes. You will be allocated a total of 10 minutes to prepare, perform and clear the examination room.

You must provide the following document at your examination:

- Statement of Intention (three copies).

### Conditions

- Two chairs will be provided in the examination room for you to use in the performance, if required. A table will not be provided.
- All props and set pieces must fit through a standard sized door.
- You must carry, set up and remove additional props, if required, within the allocated time and without assistance.
- You are not permitted to bring any objects or substances deemed hazardous or illegal into the examination room.
- Actual and imitation weapons are prohibited.
- An audiovisual recording will be made.
- A period of 30 minutes will be allowed prior to the examination start time for warm-up and preparation. One person per student will be permitted to enter the venue to assist with this.

For more information, refer to the VCAA website: [www.vcaa.vic.edu.au/assessment/vce-assessment/past-examinations/Pages/Drama.aspx](http://www.vcaa.vic.edu.au/assessment/vce-assessment/past-examinations/Pages/Drama.aspx).

## THEATRE STUDIES

### Description of task

You will interpret a prescribed monologue from the 2024 VCE Theatre Studies Monologue examination document.

For the interpretation stage of the examination, students will choose either:

- Acting and Direction
- Design – any two of make-up, costume, set pieces, properties and sound.

The examination will be conducted in two stages:

- Stage 1 – Interpretation
- Stage 2 – Interpretation Statement.

The two stages of the monologue examination will be assessed against common criteria and a total combined mark will be awarded for both Stages 1 and 2.

### Time

There will be 12 minutes for the entire examination. A timing device will be used during the examination.

- You will have a maximum of 2 minutes to set up the materials for the monologue examination.
- It is recommended that Stage 1 – Interpretation does not exceed 6 minutes.
- Stage 2 – Interpretation Statement will follow Stage 1 without a break and, as a guide, should not exceed 2 minutes. If you are still undertaking your monologue examination at the 8-minute mark, you will be instructed to stop.
- The remaining 2 minutes should be used to pack away materials, return the examination room to its original state and exit the room.

You must provide the following document at the end of your examination:

- Interpretation Statement (one copy).

### Conditions

- Two chairs will be provided in the examination room for you to use, if required. A table will not be provided.
- All props and set pieces must fit through a standard sized door.
- You must carry, set up and remove additional props, if required, within the allocated time and without assistance.
- You are not permitted to bring any objects or substances deemed hazardous or illegal into the examination room.
- Actual or imitation weapons are prohibited.
- Students may bring a laptop, MP3 player, tablet, mobile phone or other such portable audio devices into the examination room where these are to be used as part of the performance.
- An audiovisual recording will be made.
- A period of 30 minutes will be allowed prior to the examination start time for warm-up and preparation. One person per student will be permitted to enter the venue to assist with this.

For more information, refer to the VCAA website: [www.vcaa.vic.edu.au/assessment/vce-assessment/past-examinations/Pages/Theatre-Studies.aspx](http://www.vcaa.vic.edu.au/assessment/vce-assessment/past-examinations/Pages/Theatre-Studies.aspx).

\* Works presented for assessment in one VCE or VCE VET study cannot be presented for assessment in another VCE or VCE VET study.

## MUSIC REPERTOIRE PERFORMANCE\*

You will present a live performance, primarily as a soloist or as an ensemble musician.

Soloists may be accompanied by one or more instruments.

The maximum number of students in an ensemble is 8, with a maximum of 6 presenting for assessment.

Pre-recorded accompaniments are permitted.

You must provide the following documents at your examination:

- Performance Examination Program Sheet
- two copies of all sheet music to be performed.

### Description of task

You will present a live performance of contrasting works that represent a range of styles, techniques, and expressive qualities. The program must include at least:

- one work from the *Prescribed List of Instruments and Works* published on the VCAA website.
- one ensemble work (with one or more additional live performers)
- one work created by an Australian composer since 1990.

One work can fulfill all of these requirements.

Works may be appropriately shortened to demonstrate variety within the time available.

### Time

- One assessed performer – maximum of 20 minutes
- Two or three assessed performers – maximum of 25 minutes
- Four assessed performers – maximum of 30 minutes
- Five or six assessed performers – maximum of 35 minutes

### Conditions

- Students presenting for assessment will be assessed on all instruments, including voice, on which they perform during an examination.
- There should only be one performer per musical part to ensure that the work of each assessed student can be clearly identified.
- You must bring your own instrument/s to the performance. An acoustic piano will be provided. You must provide all other equipment, including PA systems, amplifiers and music stands.
- The sound volume during the examination must be within the safe limits prescribed by health and safety regulations. The examination may be stopped if the assessors deem the volume of the performance to be at a dangerous level.
- You may use any equipment normally used as part of your performance.
- No electronic mixing or adjusting of the sound by a person other than a student performer will be allowed during the performance.
- Sheet music may be used.
- Page turners are permitted but will be regarded as non-assessed performers.
- A period of 30 minutes will be allowed in the examination room to set up and complete a sound check and warm-up. Up to three people other than those performing may assist in this activity.
- An audiovisual recording will be made.

For more information refer to the VCAA website: [www.vcaa.vic.edu.au/assessment/vce-assessment/past-examinations/Pages/Music-Repertoire-Performance.aspx](http://www.vcaa.vic.edu.au/assessment/vce-assessment/past-examinations/Pages/Music-Repertoire-Performance.aspx)\*

## MUSIC CONTEMPORARY PERFORMANCE\*

You will present a live performance, primarily as a soloist or as an ensemble musician.

Soloists may be accompanied by one or more instruments

The maximum number of students in an ensemble is 8, with a maximum of 6 presenting for assessment.

Pre-recorded accompaniments are permitted.

You must provide the following document at your examination:

- Performer Statement of Expressive Intention

### Description of task

You will present a live performance of contrasting works that represent a range of styles, techniques, and expressive qualities. The program must include at least:

- one work that is a reimagining of an existing work
- one ensemble work (with one or more additional live performers)
- one work created by an Australian artist since 1990.

One work can fulfill all of these requirements.

### Time

- One assessed performer – maximum of 20 minutes
- Two or three assessed performers – maximum of 25 minutes
- Four assessed performers – maximum of 30 minutes
- Five or six assessed performers – maximum of 35 minutes

### Conditions

- Students presenting for assessment will be assessed on all instruments, including voice, on which they perform during an examination.
- There should only be one performer per musical part to ensure that the work of each assessed student can be clearly identified.
- You must bring your own instrument/s to the performance. An acoustic piano will be provided. You must provide all other equipment, including PA systems, amplifiers and music stands.
- The sound volume during the examination must be within the safe limits prescribed by health and safety regulations. The examination may be stopped if the assessors deem the volume of the performance to be at a dangerous level.
- You may use any equipment normally used as part of your performance.
- No electronic mixing or adjusting of the sound by a person other than a student performer will be allowed during the performance.
- Sheet music may be used.
- Page turners are permitted but will be regarded as non-assessed performers.
- A period of 30 minutes will be allowed in the examination room to set up and complete a sound check and warm-up. Up to three people other than those performing may assist in this activity.
- An audiovisual recording will be made.

For more information refer to the VCAA website: [www.vcaa.vic.edu.au/assessment/vce-assessment/past-examinations/Pages/Music-Contemporary-Performance.aspx](http://www.vcaa.vic.edu.au/assessment/vce-assessment/past-examinations/Pages/Music-Contemporary-Performance.aspx)\*

\* Works presented for assessment in one VCE or VCE VET study cannot be presented for assessment in another VCE or VCE VET study.



## VCE VET MUSIC: PERFORMANCE\*

### Description of task

You will present a live performance, either as a single performer (as a solo performance or as the only assessed performer within a music group), or in a music group of between two and 10 performers.

The program must include at least three contrasting works, at least one of which must be performed from memory.

### Time

- Solo performance – 25 minutes
- Single performer being assessed within a group – 25 minutes
- Two or three performers being assessed within a group – 30 minutes
- Four or five performers being assessed within a group – 35 minutes
- Six performers (maximum) being assessed within a group – 45 minutes

You must provide the following document at your examination:

- Performer Statement.

### Conditions

- Students presenting for assessment will be assessed on all instruments, including voice, on which they perform during an examination.
- There should only be one performer per musical part to ensure that the work of each assessed student can be clearly identified.
- You must bring your own instrument/s to the performance. An acoustic piano will be provided. You must provide all other equipment, including PA systems, amplifiers and music stands.
- The sound volume during the examination must be within the safe limits prescribed by health and safety regulations. The examination may be stopped if the assessors deem the volume of the performance to be at a dangerous level.
- You may use any equipment normally used as part of your performance.
- No electronic mixing or adjusting of the sound by a person other than a student performer will be allowed during the performance.
- A period of 30 minutes will be allowed in the examination room to set up and complete a sound check and warm-up. Up to three people may assist in this activity.
- An audiovisual recording will be made.

For more information, refer to the VCAA website: [www.vcaa.vic.edu.au/assessment/vet-assessment/past-examinations/Pages/VCEVETMusicPerformance.aspx](http://www.vcaa.vic.edu.au/assessment/vet-assessment/past-examinations/Pages/VCEVETMusicPerformance.aspx).

## EXTENDED INVESTIGATION ORAL PRESENTATION

### Conditions

- The oral presentation will be assessed by two assessors.
- You may use presentation software and posters. Speaker notes are permitted.
- No additional electronic medium, such as sound and video files, is permitted.
- No additional props, such as laboratory equipment, costumes, scientific models and simulations, are permitted.

### Description of task

You will present your research and investigation findings to the panel of assessors and respond to questions and challenges from the panel.

- The total length of the presentation, including the student response to panel questions and challenges, will be 15–20 minutes.
- The oral presentation component will be 7–10 minutes.
- The panel questions and student responses will be 8–10 minutes.
- You must provide any presentation software, posters and speaker notes, as permitted.
- An audiovisual recording will be made.

For more information, refer to the VCAA website: [www.vcaa.vic.edu.au/assessment/vce-assessment/past-examinations/Pages/Extended-Investigation.aspx](http://www.vcaa.vic.edu.au/assessment/vce-assessment/past-examinations/Pages/Extended-Investigation.aspx).

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# VCAA RULES FOR THE CONDUCT OF VCE PERFORMANCE, LANGUAGES ORAL EXAMINATIONS AND EXTENDED INVESTIGATION ORAL PRESENTATION (EXTERNAL ASSESSMENTS)

Students are required to observe the following rules for the conduct of VCE external assessments conducted by or on behalf of the VCAA, as well as the day-to-day rules of the venue.

VCAA rules shall apply with appropriate and reasonable modifications to students who have disabilities or other impairments.

All supervisors are issued with directions for the administration of VCE external assessments and are required to report all alleged breaches of these rules to the VCAA.

Supervisors have the right to check any authorised materials that are taken into a VCE external assessment.

- 1 Students must not cheat or assist other students to cheat, including taking any action that gives or attempts to give them or another student an unfair advantage in a VCE external assessment.
- 2 Students must not allow, induce or assist any other person to present for a VCE external assessment in their place.
- 3 Students must not present for a VCE external assessment in another student's place.
- 4 Students must not present for a VCE external assessment under the influence of alcohol or drugs.
- 5 Students must obey and observe all instructions or directions given by VCAA appointed representatives.
- 6 Students must provide reasonable assistance to any investigation conducted by or on behalf of the VCAA in relation to a suspected breach of the VCAA rules.
- 7 Students must not bring into or possess in the examination room any drinks or food, except under special circumstances as approved and directed by the VCAA. Bottled water is permitted in the examination room under approved conditions.
- 8 Students must not communicate with any other student while the VCE external assessment is being conducted, except where this is necessary for the conduct of the assessment.
- 9 Students must not cause any nuisance, annoyance or interference to any other student during a VCE external assessment.
- 10 Students must not communicate with an assessor before, during or after a VCE external assessment, except when communication is necessary for the conduct of the assessment.
- 11 Students attending a VCE external assessment may bring only materials and equipment approved for that external assessment into the examination room.
- 12 Students undertaking Languages Oral Examinations and Extended Investigation Oral Presentations are not permitted to bring audio devices (e.g. mobile phones, tablets, MP3 players, iPods and laptops) into examination rooms. Dictionaries and thesauruses of any kind are not permitted.
- 13 Students undertaking Performance Examinations are permitted to bring approved audio devices (eg mobile phones, tablets, MP3 players iPods and laptops) into the examination room where these are to be used as part of the performance. These devices **MUST NOT** be used to record, store, receive or transmit information during the external assessment.
- 14 Where a student is detected, or is suspected of, using any device contrary to these rules that student must provide all reasonable assistance to any supervisor, assessor, the VCAA or its agents, as applicable, to allow them to interrogate the device as part of an investigation of any suspected breach of the VCAA rules.
- 15 All materials provided to assessors by students as part of the Performance Examinations process must remain with assessors. Students must not remove any of these materials from the examination room.

# SPECIAL PROVISION

The following two types of Special Provision are available to you for VCE external assessments:

- Special Examination Arrangements
- Derived Examination Score (DES).

## Special Examination Arrangements

The VCAA recognises that some students with an illness or disability may require Special Examination Arrangements to enable them to access questions and communicate their responses in an external assessment.

Schools are responsible for submitting an application for Special Examination Arrangements on behalf of their students.

All applications for 2024 VCE external assessments associated with long-term or chronic conditions should already have been submitted to the VCAA and a decision communicated to the student's school.

If you have a recently diagnosed condition and believe you might be eligible for Special Examination Arrangements, you must initially discuss this with your VCE coordinator. The school may then submit a late application, which must include the appropriate supporting documentation.

## Emergency Special Examination Arrangements

Your school may apply for Emergency Special Examination Arrangements if you experience a sudden illness, accident or personal trauma immediately before or during the relevant assessment period. This application must be supported by appropriate evidence.

## Derived Examination Score

If you are significantly affected by the onset of an illness, or the occurrence of an injury or personal trauma or serious intervening event at the time of your VCE external assessments, you may be eligible for a DES.

You must have independent professional evidence to support any DES application.

You cannot submit a DES application on the basis of:

- unfamiliarity with the English language
- teacher absence or other teacher-related difficulties
- a long-term or chronic condition or illness
- matters that could have been avoided by you, such as misreading the examination timetable or instructions, or matters related to school discipline
- matters of your own choosing, such as involvement in social events, sporting or training activities, school events or voluntary work.

This applies to all VCE oral, performance and written examinations, and the Extended Investigation Critical Thinking Test and oral presentation.

A DES is not available for the Music Composition Externally-assessed task, Music Inquiry Externally-assessed task and Extended Investigation Externally-assessed task written report.

## Attending VCE external assessments

You are advised to attend every VCE external assessment. You should not miss an external assessment because you do not feel able to do your best.

While you are not expected to attend an external assessment against medical advice, you must meet the DES eligibility requirements and have a definitive written statement from an independent health professional recommending non-attendance at the external assessment. You must have consulted this professional as close as possible to the day before the external assessment, or on the same day as the external assessment, about your illness or injury and inability to attend.

If you are prevented from attending an external assessment, it is crucial that you immediately notify your principal or VCE coordinator.

If you are ill but able to attend the external assessment, you should inform the VCE coordinator of your condition as soon as possible (before or after) the external assessment. If you are ill during the external assessment, you should inform the supervisor.

## Closing date for DES applications

Your individual Student Examination/Assessment timetable contains the DES closing dates.

There are individual closing dates for oral, performance and written examinations.

## How to make an application

If you believe you are eligible for a DES, you should first seek advice from your school.

Specific details on how to complete each section of the DES application are provided in the application.

## Submitting your application

The primary responsibility for submitting an application that meets all eligibility criteria rests with you.

You should contact your VCE coordinator to gain access to and complete an application. Your principal will consider the application and make a recommendation to the VCAA at their discretion.

The VCAA reserves the right to contact the school when statements involving the school need to be verified.

## Compassionate Late Withdrawal or Interrupted Studies

If an illness or personal circumstance has been so severe that you have not been coping with the demands of VCE studies, you should discuss with your VCE coordinator the possibility of being granted Compassionate Late Withdrawal or Interrupted Studies status. The school will need supporting professional evidence if you decide to pursue either of these options.

You should be aware of the Victorian Tertiary Admissions Centre (VTAC) Special Entry Access Scheme (SEAS). Check the VTAC website for details and closing dates: [www.vtac.edu.au](http://www.vtac.edu.au).

## More information

More information about Special Provision is available from your school and on the VCAA website: [www.vcaa.vic.edu.au/administration/special-provision/Pages/SpecialProvisionVCE.aspx](http://www.vcaa.vic.edu.au/administration/special-provision/Pages/SpecialProvisionVCE.aspx).

# ADDITIONAL INFORMATION

## Important examination documents

You should contact your VCE coordinator to obtain the following documents:

- Student Examination/Assessment timetables
- examination advice slips (for performance and Languages oral examinations and the Extended Investigation oral presentation)
- additional information about performance examination requirements
- Special Examination Arrangements advice slips.

Sample examination front covers, data books, formula sheets and Multiple-Choice Answer Sheets for written examinations are published on the VCAA website before the written examination period: [www.vcaa.vic.edu.au/assessment/vce-assessment/past-examinations/Pages/ExaminationMaterialsIndex.aspx](http://www.vcaa.vic.edu.au/assessment/vce-assessment/past-examinations/Pages/ExaminationMaterialsIndex.aspx).

## Response materials and recordings

Your response materials, audio and audiovisual recordings remain the property of the VCAA and will not be returned. Response materials may be made available for inspection under certain conditions. All written examination papers and audio recordings for Music performance examinations may be available for inspection.

The following materials are not available for inspection:

- video recordings for any performance examination
- recordings of VCE Language oral examinations and VCE Extended Investigation oral presentation.

## Change of address advice

Your results will be sent to your address as recorded on VASS. The final date to amend your address is Monday 11 November.

## Consents and permissions

Earlier this year, you would have completed a Student Full Details form, in which you gave consent and permission for your personal or assessment information to be used.

It is critical that you check and confirm that you are comfortable with your consent and permission well before the end of the year.

For example, if you achieve a study score of 40 or above in any VCE study and you have given your consent, your achievement will be published in major newspapers and on the VCAA website.

Contact your school if you wish to check or change any of your consents and permissions. The final date to amend your address is Monday 11 November.

## Australian Tertiary Admission Rank

Calculation of the Australian Tertiary Admission Rank (ATAR) is the responsibility of the Victorian Tertiary Admissions Centre (VTAC).

Any queries about the ATAR, applications for tertiary courses or selection procedures should be directed to:

VTAC  
(03) 9926 1020  
[www.vtac.edu.au](http://www.vtac.edu.au)

## Key websites

### All VCE, VPC and VCE VET information

[www.vcaa.vic.edu.au](http://www.vcaa.vic.edu.au)

### Information about VCE examinations and external assessments

[www.vcaa.vic.edu.au/assessment/vce-assessment/past-examinations/Pages/index.aspx](http://www.vcaa.vic.edu.au/assessment/vce-assessment/past-examinations/Pages/index.aspx)

### Information on tertiary entry and the ATAR

[www.vtac.edu.au](http://www.vtac.edu.au)

### Information on vocational education and training, and apprenticeships

[www.vic.gov.au/vet-at-school](http://www.vic.gov.au/vet-at-school)

### Information on financial assistance for tertiary study in Australia

[www.studyassist.gov.au](http://www.studyassist.gov.au)

### Information on the student and youth allowance

[www.servicesaustralia.gov.au](http://www.servicesaustralia.gov.au)

### A range of information and advice on studying, working and services for young people

[www.youthcentral.vic.gov.au](http://www.youthcentral.vic.gov.au)

### On Track survey

[www.vic.gov.au/on-track-survey](http://www.vic.gov.au/on-track-survey)

You may be contacted about On Track after you leave school.

# 2024 VCE RESULTS AND ATAR SERVICE

The 2024 VCE Results and ATAR Service is available from 7.00am 12 December 2024. Only 2024 results are released on this service.

Results are also sent by mail, and VCE and GAT results can also be obtained by email.

## You must register to access results

To access the VCE Results and ATAR Service online or via the app, you will need to register in advance at [resultsandatar.vic.edu.au](https://resultsandatar.vic.edu.au) or by using the Results and ATAR app on your smartphone.

Registration opens on Monday 29 July 2024. You will need your VCAA student number and personal details to register. You will be asked to create a secure password when registering, which you will then use to access your results. You only need to register once. The password you create can then be used for both the internet service and mobile app.

To ensure easy access to your results you are advised to complete registrations by 5.00pm Sunday 8 December 2024.

If you have created a VTAC account, please note that this is separate from your registration for the VCE Results and ATAR Service and will not give you access to the service.

## Using the service

Once you have registered for the VCE Results and ATAR Service, you can access your results for free, 24 hours a day from 7.00am Thursday 12 December 2024 until 5.00pm Monday 16 December 2024 using the internet service or mobile app.

## Internet service

[resultsandatar.vic.edu.au](https://resultsandatar.vic.edu.au)

## Mobile app

### Results & ATAR



You will log in with your VCAA student number and the password you created when registering for the VCE Results and ATAR Service.

Note that location restrictions may prevent access from outside Australia 7.00am – 7.15am Thursday 12 December 2024.

## Student email

Students enrolled in a Unit 3–4 sequence including Vocational Major or scored VCE VET Unit 3–4 sequence can receive their results on the morning of results release by email. To receive your grades and study scores by email, you must provide an email address on your VCAA 2024 Student Personal Details and Declarations form.

Please work with your school or educational provider to ensure that your email address as recorded on VASS is accurate and active.

## Mail

VCE and VPC results and ATAR statements will arrive in the mail from Thursday 12 December 2024. Printed ATAR statements are mailed only to VTAC applicants who have submitted and paid for a course application. Students who have not applied for courses can request an ATAR statement from the VTAC website: [www.vtac.edu.au](https://www.vtac.edu.au). Administrative fees apply.

VCE and VPC certificates are distributed by schools and colleges. They are not mailed with the results. To obtain your VCE or VPC certificate, please contact your school or education provider.

## Post Results and ATAR Service

The Post Results and ATAR Service (PRAS) website contains detailed information from the VCAA and VTAC about your results and ATAR, as well as answers to frequently asked questions. If you have more questions after receiving your results and ATAR, contact PRAS by phone or email.

**(03) 9637 3877** (metropolitan callers)

**1800 653 080** (free call)

[pras@education.vic.gov.au](mailto:pras@education.vic.gov.au)

[pras.resultsandatar.vic.edu.au](https://pras.resultsandatar.vic.edu.au)

The service will be available:

Thursday 12 December 2024	7.00am – 5.00pm
Friday 13 December 2024	9.00am – 5.00pm
Saturday 14 December 2024	10.00am – 4.00pm
Sunday 15 December 2024	10.00am – 4.00pm
Monday 16 December 2024	9.00am – 5.00pm

You cannot access results through PRAS.

More details on the 2024 VCE Results and ATAR Service can be found at [resultsandatar.vic.edu.au](https://resultsandatar.vic.edu.au).



